

To: AmeriHealth Caritas Louisiana Professional Provider Groups

Date: May 4, 2018

Subject: Update: New NaviNet Provider Data Information Form Enhancement

Summary: AmeriHealth Caritas Louisiana providers now have the ability to attest to the accuracy of practice data and submit demographic changes directly through NaviNet. **This functionality is only available to professional provider groups at this time.**

AmeriHealth Caritas Louisiana is pleased to announce a new function in NaviNet that can help reduce the need to send written correspondence and minimize time spent calling the Provider Services department with practice data updates. The new Provider Data Information feature lets you attest to and ensure the accuracy of your provider demographics and practice data.

The new Provider Data Information Form feature allows you to review your demographic and practice information on file, attest to the accuracy of the information, and make any necessary changes. The process is as follows:

- Log on to NAVINET.
- Click the **PDIF** (Provider Data Information Form) link.
- Click the **Group Selection**.
- Click the **Location Selection**.
- Review and make changes to the practitioner summaries, if applicable.
- Provide **Required Documentation**, if applicable.
- Attest and **Submit**.

Demographic changes will be reflected within the online provider directory within 14 business days. If the change is not reflected in 14 days, please contact your Provider Network Management account executive.

If your practice is not registered with NaviNet, we highly recommend registering. To register, please visit our website at www.amerihealthcaritasla.com > **Providers** > **NaviNet** and sign up or contact your provider account executive.

Questions:

Thank you for your continued support and commitment to the care of our members. If you have questions about this communication, please contact your Provider Network Management account executive. A list of account executives can be found on our website at www.amerihealthcaritasla.com > **Providers** > **Resources**.